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| --- | --- | --- | --- | --- | --- |
| **Hazard Description** | **People at Risk** | **Initial Assessment** | **Control Measures** | **Residual Risk** | **Action / Comments** |
| **S** | **L** | **R** | **1** | **2** | **3** |
| Travel to / From the event | ALL | 4 | 2 | 8 | Athletes travel to event with parent or parents of another athlete. Athletes are not to travel with club transport | 4 | 1 | 4 | Coaches to check all athletes have a means of transport. |
| Cars / Trailers | ALL | 4 | 1 | 4 | All athletes are to be made aware of the surrounding trailers when they arrive at events. Coaches and athlete vigilance at all times | 4 | 1 | 4 | Coach and athlete vigilance at all times |
| Slips, trips and Falls | All | 2 | 2 | 4 | All persons reminded to exercise care around the competition site. Especially in boating areas and pontoons. Extra care when surfaces are wet. | 2 | 1 | 2 | Coach and pupil vigilance |
| Manual handling of boats | All | 2 | 1 | 2 | Instructions of how to lift boats correctly. Rules apply as in the Godstow and Radley boat house and rowing safety plan. | 2 | 1 | 2 | Coach vigilance |
| Boats/blades being carried and moved |  | 2 | 2 |  | Proper handling techniques to be used at all times. Rules from Godstow and Radley boat house and rowing plan apply. Coach and athlete vigilance at all times.  |  |  |  | Coach vigilance |
| Collision with fixed object on water | Athletes | 2 | 1 | 2 | Cox / Crew vigilance. All to check event safety plan and course map to become familiar with potential obstacles on the water. Instructions to be relayed to athletes and crews. Map to be posted online in advance on event page of Hinksey members area to give athletes a chance to study the event location | 2 | 1 | 2 | Head Coach to upload correct information onto competition page before the event to allow athletes to study the course and potential hazards on the water. All coaches to brief their crews before boating for the race on specific areas of concern. |
| Collision between rowing boats on water | Athletes | 2 | 2 | 4 | Crews told to be vigilant at all times. Coxes and steers people instructed to pay extra attention to other river users and to give clear and audible warnings to their crew and others | 2 | 1 | 2 | Athlete and coach vigilance |
| Collision with floating debris | Athletes | 2 | 1 | 2 | Cox / Crew vigilance. Where possible coaches to keep an eye on their crews. More reliance on event marshals. Checking of event safety plan  | 2 | 1 | 2 | Coach and athlete vigilance |
| Collision with other river traffic | Athletes | 2 | 1 | 2 | Cox and athlete vigilance. Reliance on event marshal vigilance. Checking of event safety plans before race. Crews to give clear audible warnings  | 2 | 1 | 2 | Athlete vigilance |
| Capsize | Athletes | 4 | 1 | 4 | All athletes are to have completed a capsize test before rowing on the river. Ensure the event has appropriate water safety. All coxes to wear life jackets and athletes instructed to stay with their boat in the event of a capsize. | 4 | 1 | 4 | All pupils to have undergone a capsize test before being allowed to race on the water. |
| Fall from boat trailer | All | 3 | 1 | 3 | Staff and senior athletes only to load on the top racks. Feeding boats on from either the front or back of the trailer.  | 3 | 1 | 3 | Coach vigilance |
| Hypothermia | All | 3 | 1 | 3 | Emergency blankets available in the first aid kit located in the trailer and truck. All students instructed to bring a spare change of kit. Warm drinks are available at events |  |  |  |  |
| Sunstroke | All | 2 | 1 | 2 | All persons are advised to wear protective clothing, including hats, sun glasses and sun screen | 2 | 1 | 2 | Coach and athlete vigilance |
| Dehydration | All | 2 | 1 | 2 | All athletes advised to bring water bottles to events. Refreshments available at events  | 2 | 1 | 2 | Coach and athlete vigilance |
| Minor injuries | All | 2 | 1 | 2 | All coaches to be first aid trained. First aid kit to be kept in the trailer and truck. | 2 | 1 | 2 | Coach vigilance |
| Major injuries | All | 3 | 1 | 3 | All coaches to be first aid trained. Mobile phones to be carried. Coaches should contact emergency services or event medical cover immediately. | 3 | 1 | 3 | Coach vigilance |

Completed by: Megan Glenn, Head Coach and Club Safety Advisor.

Date: 1st November 2017

Review Date: 1st November 2018