### **Volunteer Instructions**

### 1. Duty of Care

Everyone involved in the Regatta has a duty of care to ensure that their actions both on and off the water are conducted in a manner that does not compromise the safety of others. Adults also have a personal responsibility for their own safety.

It is the primary duty of every Race Official to care for the safety of competitors, officials, and spectators.

# 2. Safety Awareness

All Volunteers and Officials must be familiar with the Regatta Safety Plan, the information relevant to their role and the safe and effective use of their safety equipment (if applicable). The Regatta Safety Plan can be found on the HSS website and in the Registration Tent, and volunteers will be briefed on race day with all information relevant to individual roles.

### 3. Incident Reporting

Volunteers and Officials must report all incidents to the Safety Officer (Megan Glenn) who will be located at Race Control.

If any aspect of the Regatta gives a Volunteer or Official cause for concern with regard to safety, this should be reported to the Safety Officer.

# 4. Child Welfare

All issues relating to child welfare should be brought to the attention of the Regatta Child Welfare Officer, Tania Baird. All volunteers should familiarise themselves with the Regatta Child Welfare Policy, which can be found on the HSS website or in the Registration Tent.

## 5. Communications

Volunteers and Officials in key positions will be equipped with a radio to enable rapid communication. The Regatta operates a radio protocol detailed in individual Station Instructions.

### 6. Lifejackets / Buoyancy Aids on Water

Without exception, all Volunteers and Officials shall wear a lifejacket in launches.