



Missing Athlete Procedure for Competitions

Guidance taken from 'Child Protection and Sport Unit'

Procedure:

If an Athlete goes missing during an event Hinksey Sculling School will apply the following procedure:

- Ensure that all other athletes continue to be supervised appropriately while a search for the athlete concerned is carried out.
- Organise the remaining available responsible adults to conduct a search of the surrounding area. Request all those searching report back within a short time.
- If the athlete cannot be found after a good search of the immediate surroundings contact the athlete's parents to advise them of the concern and reassure them that everything is being done to locate the athlete.
- Contact the events safeguarding officer and make an assessment of the circumstances in which the athlete has gone missing and where he/she was last seen.
- Prepare a detailed physical description of the child, to include their hair colour, approximate height and build and clothing; this will be required by the police.
- Report the concern to the police if the search is unsuccessful and no later than 20 minutes after the initial missing person report.
- Follow Police Guidance if further action is recommended and maintain close contact with the police.
- Ensure that all adults, parents, searchers and police are alerted if at any time the athlete is located.
- Log the incident and ensure that both the events and Club Welfare/safeguarding officers are aware.